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Bridgend County Borough Council



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Rhowch wybod i ni os mai Cymraeg yw eich
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Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate

Deialu uniongyrchol / Direct line /: 01656 643148 / 643147 / 643694

Gofynnwch am / Ask for: Michael Pitman

Ein cyf / Our ref:

Eich cyf / Your ref:

Dyddiad/Date: Friday, 8 November 2019

Dear Councillor,

SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

A meeting of the Subject Overview and Scrutiny Committee 3 will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend, CF31 4WB on **Thursday, 14 November 2019 at 09:30**.

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including whipping declarations)
3. Approval of Minutes 3 - 10
To receive for approval the minutes of the meeting of the 05/09/2019
4. Enforcement 11 - 24

Invitees

Mark Shephard, Chief Executive
Kelly Watson, Head of Legal and Regulatory Services
Cllr Richard Young, Cabinet Member for Communities
Zak Shell, Head of Operations Community Services
Kevin Mulcahy, Group Manager - Highways & Green Spaces
Sian Hooper, Cleaner Streets & Waste Contract Manager;
Rachel Jones, Corporate Procurement Manager;
Jason Evans, 3GS Regional Manager – South West Region
Phillip Angel, Traffic Management and Parking Team Leader

5. Overview and Scrutiny - Feedback from Meetings 25 - 32
6. Forward Work Programme Update 33 - 40

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7. Urgent Items

To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

K Watson

Head of Legal and Regulatory Services

Councillors:

N Clarke
P Davies
DK Edwards
DG Howells
DRW Lewis
JR McCarthy

Councillors

JC Radcliffe
RMI Shaw
JC Spanswick
RME Stirman
G Thomas
E Venables

Councillors

MC Voisey
LM Walters
DBF White
JE Williams

Agenda Item 3

SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - THURSDAY, 5 SEPTEMBER 2019

MINUTES OF A MEETING OF THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON THURSDAY, 5 SEPTEMBER 2019 AT 09:30

Present

Councillor JC Spanswick – Chairperson

P Davies	DG Howells	DRW Lewis	JR McCarthy
JC Radcliffe	RMI Shaw	G Thomas	E Venables
DBF White			

Apologies for Absence

N Clarke, DK Edwards, RME Stirman and JE Williams

Officers:

Mark Galvin	Senior Democratic Services Officer - Committees
Kevin Mulcahy	Group Manager - Highways Services
Zak Shell	Head of Neighbourhood Services
Mark Shephard	Chief Executive
Tracy Watson	Scrutiny Officer

Invitees:

Councillor Richard Young

Cabinet Member Communities

87. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members/Officers:-

Councillor N Clarke
Councillor K Edwards
Councillor R Stirman
Councillor J Williams
P Beaman
G Smith

88. DECLARATIONS OF INTEREST

Councillor R Shaw declared a personal interest in Agenda item 4. as he offered advice (unpaid) to Pontycymer Bowling Club on a proposal to transfer assets to them from the Council.

Councillor P Davies declared a personal interest in Agenda item 4. as Director of Caerau Development Trust, who were considering taking over the land adjacent to the Caerau Community Centre. This proposal however was currently on hold.

89. APPROVAL OF MINUTES

RESOLVED: That the Minutes of a meeting of the SO&SC 3 Minutes dated 11 July 2019, be approved as a true and accurate record.

90. PLAYING FIELDS, OUTDOOR SPORTS FACILITIES AND PARKS PAVILIONS

The Chief Executive Officer submitted a report, the purpose of which, was to present Committee with the outcome of the consultation on proposals for the Council's provision of the above, in order to support a more financially sustainable provision, as well as to update the Committee on current Community Asset Transfer (CAT) progress.

The Head of Operations – Community Services gave an outline of the report, following which the Chairperson invited questions from Members.

A Member referred to children's play areas being taken over by any organisation independent of the Council. He asked Invitees if the Council would enhance the equipment in play areas in any way, prior to such a process taking place.

The Head of Operations – Community Services advised that in situations such as this, each area would be looked at on a case by case basis. He added that some Town/Community Councils have/were in the process of taking over the running of children's play areas either independently or through CAT. The Council wherever possible, were looking to hand over equipped children's play areas with the equipment included therein, being in the best possible condition they could be in. To this end, any minor maintenance of such equipment that did not prove that expensive, could be carried out prior to any takeover. He further added, that other groups and organisations could take over these facilities, not just Town/Community Councils.

A Member asked if a Town/Community Council took over any children's play areas equipped or otherwise, then would they have powers to ban dogs from such areas much the same as the County Borough Council could.

The Head of Operations – Community Services advised that he would have to check this point out with the Legal Department.

A Member made the point that on occasions when an accident occurs in a children's playground and there's any negligence which is proven, i.e. through broken equipment etc., the liability for this would fall on BCBC and a claim could possibly be made, through their Insurers. He asked how this would work if a Town/Community Council took over a play area, as this could prove to be quite expensive, i.e. ensuring that adequate cover is in place, to cover any such accidents and subsequent claims arising from this.

The Head of Operations – Community Services advised that issues such as this, were looked at when any Expressions of Interest were made, i.e. any hidden costs, and these formed part of subsequent negotiations. The Council always carried out an annual audit of equipped children's play areas to ensure the equipment there is in satisfactory condition. The transfer of these facilities were being sought, so that the Council can avoid costs and make the necessary savings aligned to the MTFs, therefore the future maintenance of such areas would become the responsibility of the organisation who took over the facility. If the equipment was kept in reasonably good condition, then this would prevent any such accidents taking place, and in turn then, limit any such claims to organisations that have taken over the responsibility for the play areas.

The Chairperson was aware that there were 108 play areas in the County Borough and he asked how many of these were affected by the overall savings required in respect of Playing Fields, Outdoor Sports Facilities and Parks Pavilions.

The Head of Operations – Community Services advised that the savings that had to be made in the above areas had not been broken down into individual areas, but was the

total saving overall in its totality, i.e. £69k in 2019/20 and a further indicative saving of £369k in 2020/21. The majority of such savings would come from the sports provision as opposed to the children's play areas. A significant chunk of the savings being realised was dependent upon other organisations agreeing to take over these facilities/areas he added.

The Chief Executive added that in terms of maintenance of any of the above and the Council 'buying back' this, the Communities Directorate were open to suggestions. However, continued maintenance by the Authority in this manner, could only be seriously looked at if quite a few Town/Community Councils took over such facilities, as opposed to any individual takeovers by just a few of them.

The Chairperson noted that grass cutting in playing fields etc., had been reduced in line with proposed budget savings. However, he wished to point out that it was not just grass cutting per se that was required at these locations, but also weeding etc. He asked if this had also been accounted for in the earmarked savings.

The Head of Operations – Community Services confirmed that they had.

A Member asked if there was a breakdown of costs for the continued maintenance of any one sports playing field.

The Group Manager – Highways Services advised that he could provide a breakdown of this for the Member outside of the meeting. The cost however, involved looking after the area both in and out of season and involved feeding, seeding, aerating, grass cutting as well as the time involved and labour costs for this. The level of these activities was also dependent upon the number of teams using the sports pitch. There was an added cost then for the maintenance of associated pavilions, changing rooms, showers, and any repairs that may be required to these, due to acts of vandalism.

The Cabinet Member – Communities referred those present to page 73 of the report and the Scale of Charges shown there for the use of pitches and pavilions etc., for rugby, football, cricket and bowls. He added that the current situation was that the Council subsidised the cost for the hire of these. The top section of this part of the report reflected what the Council was paid back presently, when organisations hire these areas. The bottom half of this part of the report, showed the potential scale of charges (per occasion) as proposed, from 1st April 2020. He added that the position going forward was no longer sustainable and that changes had to be made in order to achieve the savings aligned to these service areas.

The Chairperson queried the annual costs for the maintenance of playing fields detailed in the report, as he felt these were not accurate and over-inflated. He felt that a more realistic estimate was in the region of £5 – £6k per annum including on-costs.

The Head of Operations – Community Services advised on a general point, that the Council were no longer in a position to fund facilities including maintenance costs of playing fields, outdoor sports pavilions and parks pavilions and that the best way forward for the Council and organisations who took over these, was through a CAT. If the savings allocated in the budget for these could not be made, such facilities would deteriorate and eventually be closed. No CAT would be made then and the clubs and associations who use these facilities would either have to face a situation of full cost recovery for them or cease to use them.

A Member pointed out that if any football or rugby club had a number of different teams who trained and played regularly, then this amounted to a significant cost for the hire of sports facilities and playing fields. In respect of Tondur RFC their overall cost for the use

of the above at Pandy Park, Aberkenfig, amounted to in excess of £40k per season, which he considered was a significant amount for one Club to bear.

The Chief Executive agreed with this. He added that the better option would therefore be, for the Club to pursue a CAT and then just fund the running costs which would prove to be less expensive. The only other options were full funding costs (as they paid now) or see the facilities they use cease to operate in the future. Another option would be a cost sharing exercise for the continued use of facilities jointly with, for example, a local football team.

A Member referred to page 73 of the report, and made the point that the scale of charges shown for 2019 compared with those proposed for 2020, were laid out inconsistently, particularly in respect of activities/usage for cricket and bowls.

The Head of Operations – Community Services acknowledged this point and advised that he would take this away and re-look at it so as to give a clearer and more consistent breakdown of costings and relay these back to the Member, outside of the meeting. He added that presently there was no charges incurred for hire of sports pitches for bowls, though this was due to potentially change in 2020/21 subject to Cabinet approval.

A Member enquired if the Council had undertaken any benchmarking exercise with other neighbouring authorities, in order to establish what they were proposing in terms of savings in respect of those areas/facilities subject of the report, as part of any savings they needed to make going forward.

The Head of Operations – Community Services said that this had taken place, more notably with Carmarthen, Neath Port Talbot, Vale of Glamorgan and Rhondda Cynon Taf Councils (amongst a few others). Whilst there was a difference of opinion amongst some on how charges should be incurred for Clubs and Associations who use such facilities, most of these authorities with the exception of Rhondda Cynon Taf, were going in the same direction as BCBC, due to ongoing financial restraints.

The Chairperson urged some caution moving forward with regard to there being somewhat of an unknown in terms of the future maintenance of facilities taken out of the direct control of the Council by other organisations and associations. i.e. would they be maintained fit for purpose, as well as complying with the provisions of the Well-being of Future Generations (Wales) Act 2015.

The Chief Executive advised that no less than 360 invitations had gone out to external organisations asking for any Expressions of Interest to take over the running and/or maintenance of playing fields and sports pavilions. If there was not a positive response to these, then some sports pavilions and parks and pavilions etc., would definitely be subject to closure.

The Cabinet Member – Communities advised that playing fields etc., even if not used for sporting events in the future due to the savings earmarked in this area under the MTFs, could still remain as part of the Public Realm and utilised for other purposes. i.e. general recreation as opposed to specific sports, so these may not permanently cease to be used.

As this concluded debate on the item, the Invitees left the meeting in order that the Committee could make any conclusions on this item.

General Comments:

Members noted in section 7.5.2.1 of the consultation, the high percentage of general recreation users of the council's playing fields and/or pavilions. Members raised concerns that a club taking over a facility could choose to fence off this facility, excluding the general public. How will this work in the future if public open space is fenced off?

The consultation indicated a high percentage in support of play areas being maintained by town and community councils, but unfortunately the question did not state that this could end up with the local council tax precept being increased to cover the cost of maintenance. Hence, it is not clear how valid this support would be if the question had been more fully explained.

There was general support for the proposed reduction in frequency of grass cutting in certain areas where appropriate, but it was pointed out that just leaving some areas uncut is not a substitute for managing reduced cutting to enhance biodiversity.

A Member queried whether play areas would be refurbished or upgraded before being handed over to a Town or Community Council.

Concern was expressed as to how standards of maintenance are going to be monitored in the future if there are a range of organisations maintaining sites to varying standards. There is a danger of the asset gradually deteriorating due to limited or poor / uncoordinated maintenance and hence the facility may be lost to the community and future generations. What safeguards are in place to prevent this and how is this going to work with reduced staff and resources at BCBC?

Members suggested the option of a collective services being purchased back from BCBC for the maintenance of play areas could be raised on a future Town and Community Council Forum agenda. It was noted that town/community council's would not have the qualified staff to undertake the regular inspections and maintenance.

Members noted that the annual audit and independent inspection that needs to be undertaken on all play areas every 12 months, would be more cost effective if co-ordinated by BCBC with the appropriate re-charge being made to the town or community council.

Concern was expressed that the direction of travel within the report was geared towards meeting the MTFs, whereas this is not truly compatible with the Wellbeing of Future Generations Act.

Concern was further expressed that the report is geared towards removing the subsidy that currently exists for the use of sports pitches, but it was pointed out that there are other non-statutory services operating that have a subsidy level (e.g. Leisure Centres, Arts & Culture) and are these also being looked at in the same way?

Further Information Required:

Members asked for legal clarification on whether dogs could be banned, if a town or community Council took over the running of a Children's Playground? What is the position with PSPO's being implemented on both play areas and sports pitches.

Members asked for clarification that if a club either does not want to or is unable to take over a facility, or unable to afford the revised charges, will that facility will ultimately close?

Members noted the scale of charges in Appendix E of the report, but asked for a more detailed breakdown of costs. There needs to be the annual maintenance cost shown for

sports pitches. There was also some confusion as to what happens when more than one club share use of a pitch. Do they both pay the full fee as in the example given by a Member with regard to the playing fields used by Tondu RFC. If this occurred it could result in the Club receiving a bill of around £40,000 for two pitches with several teams which is more than the actual maintenance cost.

It was also noted that the comparison between Sports Pitches (Cricket) in 2019 and 2020, showed a unit cost and then an annual amount, and sought further information on costs in order to have a comparative cost from one year to the next.

91. OVERVIEW AND SCRUTINY - FEEDBACK FROM MEETINGS

The Head of Legal and Regulatory Services submitted a report, the purpose of which, was to present to Members the feedback from the previous meeting of Subject Overview and Scrutiny Committee 3 for discussion, approval and actioning.

RESOLVED: That the Committee considered the attached feedback and Officer's responses as shown at Appendix A to the report and agreed that the response to the recommendation be classed as green in the RAG status reflecting that the issue has been adequately and fully responded to.

92. FORWARD WORK PROGRAMME (FWP) UPDATE

The Head of Legal and Regulatory Services submitted a report, that:

- a) Presented the items prioritised by the Corporate Overview and Scrutiny Committee, including the next item delegated to Subject Overview and Scrutiny Committee 3;
- b) Presented the Committee with a list of further potential items for comment and prioritisation;
- c) Asked the Committee to identify (if any) further items for consideration using the pre-determined criteria form.

Attached at Appendix A to the report was the overall FWP for the Subject Overview and Scrutiny Committees, which included the topics prioritised by the Corporate Overview and Scrutiny Committee for the next set of Subject Overview and Scrutiny Committees in Table A, as well as topics that were deemed important for future prioritisation at Table B.

A Member referred to Appendix A and the next scheduled meeting of Subject Overview and Scrutiny Committee 3, where the subject of Enforcement was due to be considered as an agenda item.

In terms of the suggested Invitees for this meeting, Members felt that a representative from the Legal Department attend, in order to clarify the process of fixed penalty notices issued by Enforcement Officers and/or Police Officers (and if PCSO's are allowed to issue them). Members were also interested to know, what course of action was subsequently taken, i.e. through the Courts, in respect of any fines that remained unpaid. Committee further felt that consideration also be given to inviting a representative from 3GS to the meeting. This was a body that supports environmental enforcement for local authorities.

Members also felt that it would be useful, for information purposes, to receive the number of fixed penalty notices that are issued over a 12 month period and any further data regarding this that may be available

RESOLVED: That the report be noted.

93. URGENT ITEMS

None.

The meeting closed at 11:35

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

14 NOVEMBER 2019

REPORT OF THE CHIEF EXECUTIVE

ENFORCEMENT

1. Purpose of Report

- 1.1 This report sets out responses to several questions raised by Subject Overview and Scrutiny Committee 3 on various topics relating to Enforcement.

2. Connection to Corporate Improvement Plan / Other Priorities

- 2.1 This report assists in the achievement of the following corporate priority/priorities:-

Priority 3: Smarter use of resources. This means we will ensure that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1 Members of Subject Overview and Scrutiny Committee 3 have raised a number of questions relating to the performance and operation of Enforcement. These questions are detailed below: -

1. ***Receive an update on the procurement of an external contractor to undertake enforcement action on littering in the Borough***
2. ***Statistics on number of tickets issued, broken down by time and by whom. Incl. reasons for not enforcing.***
3. ***Clarify the role of PCSO's in respect of Fixed Penalties***
4. ***Details on the process if a Fixed Penalty isn't paid e.g. the legal process***
5. ***Update on the enforcement vehicle to enable Members to monitor performance incl. detailed feedback on vehicle use.***
6. ***How are recordings made***
7. ***Statistics in relation to letters and details of enforcement. 4.***

4. Current Situation

- 4.1 The council appointed 3GS in April 2019 to enforce on littering and, potentially dog fouling. The contract commenced in April 2019 and will run for 1 year with the potential for the contract to be renewed annually for a maximum period of 3 years. The contract is based on a fixed fee model which places community relations and reduction of offences above pure income generation.
- 4.2 The council's Enforcement Policy has been revised to take into account legislative changes, Welsh Government guidance and general good practices within this service area. The proposed policy went out to public consultation in June and concluded in September 2019. A report, with suitable recommendations, will be presented to Cabinet in November 2019.
- 4.3 Following a public consultation and Cabinet approval, a Public Spaces Protection Order for Dog Control came into force on 18th June 2019 ("the PSPO") and 3GS were instructed in August 2019 to enforce for contravention of the restriction under that PSPO in relation to dog fouling.
- 4.4 In 2018, Transportation Services introduced a mobile enforcement vehicle to benefit enforcement at schools, bus stops and zig-zags at crossing points. This vehicle was publicised prior to enforcement at schools and across the borough with a competition to name the vehicle, with the winning name being '**Roly Patroly**', and also to design banners promoting the presence of the car outside schools. Civil Parking Enforcement has continued to be well received within the County Borough in the management of inappropriate parking and compliance with traffic orders.

5 Response to Questions raised by Scrutiny

Further details are recorded in the following responses to the questions raised by Scrutiny Committee:-

- 5.1 *Receive an update on the procurement of an external contractor to undertake enforcement action on littering in the Borough*

3GS has been enforcing littering in the borough since April 2019. Two Enforcement Officers were appointed by 3GS and their administrative equipment is located within the council's Civic Offices. Since the end of August, 3GS has also been enforcing the restriction against dog fouling contained within the PSPO.

Unfortunately, the two officers undertaking this role were replaced in September, which resulted in a short suspension in operations to allow for replacement of officers and relevant re-training and familiarity with all areas of the borough.

Since the PSPO came into force, the officers have taken the opportunity to talk with dog walkers to advise them of the new requirement and ask for their co-operation in circulating the information to others.

5.2 *Statistics on number of tickets issued, broken down by time and by whom. Incl. reasons for not enforcing.*

Appendix A is a report from 3GS on the number and reasons for issuing Fixed Penalty Notices and illustrates the locations of offences over the last 4 months. In that time, there has been a total of 393 Fixed Penalty Notices issued, with a payment rate of 68.27%.

5.3 *Clarify the role of PCSO's in respect of Fixed Penalties*

The Community Police Coordinating Officer has informed us that PCSOs do not have the power to issue Fixed Penalty Notices for environmental offences.

5.4 *Details on the process if a Fixed Penalty isn't paid e.g. the legal process*

Following the issue of a Fixed Penalty Notice, the offender is issued with a paper copy which gives details of the reason for the notice, penalty fee and contact details for 3GS. Officers inform them of the right to appeal and provide contact details for 3GS administrative offices.

Offenders are given 28 days to pay the penalty fee and if no payment is made, they are issued with a reminder letter. After that period, 3GS prepare a case file which is then submitted to the council's legal department.

5.5 *Update on the enforcement vehicle to enable Members to monitor performance incl. detailed feedback on vehicle use.*

The mobile enforcement vehicle covers the whole Borough of Bridgend. Each month the team are tasked with patrolling in the vehicle at least once at every school. Where they patrol each day is not determined by a specific rota – the officers themselves choose which area to patrol each day, dependent on which schools have yet to be visited.

Mobile Civil Parking Enforcement has been implemented in accordance with national requirements as detailed in the relevant legislation and associated guidance documentation. Revenue raised through Penalty Charge Notices (PCNs) is first used to off-set the cost of providing the enforcement provision with any surplus having to be used in accordance with the legislative requirements.

Whilst the powers provide for enforcement of offences such as waiting infringements, double parking and obstruction of pedestrian dropped kerb crossings, moving traffic offences such as obstruction in turning heads, and

locations such as footways other than marked waiting restrictions remain solely enforceable by South Wales Police.

For persons wishing to appeal against an issued Penalty Charge Notice they can do so through the Wales Penalty Processing Partnership (WPPP) who processes payments and appeals on behalf of Bridgend County Borough Council, and is undertaken by Denbighshire County Council, working on behalf of 10 Welsh authorities to support the enforcement operation by dealing with challenges, payments and processing of all Penalty Charge Notices that are issued.

In addition to the Authority's shared appeals service, if an applicant is not satisfied with the outcome from this process, they are able to take an appeal to the independent Traffic Penalty Tribunal (TPT), which is a judiciary service.

5.6 *How are recordings made*

The processing of an offence by mobile enforcement commences automatically through a software system that is based on a global positioning systems (GPS) that has been updated with geographical parking restrictions. The information is then assessed by a trained Civil Enforcement Officer (CEO) who assesses whether there is sufficient evidence to proceed with the case. The CEO then prepares an evidence pack which is forwarded to WPPP for progressing in a similar manner to a hand issued PCN. This data is only accessible to suitable identified and trained officers.

Once the evidence pack is received at WPPP the process is similar to other PCNs with the exception that a 21 day discount period is offered, rather than a 14 day discount period.

Brief summary of the PCN process & communications sent

- a) Mobile enforcement PCN posted 21 days discount period
If challenge received/responded to (discount period put on hold)
- b) If no communication has been received between the PCN being issued and the 28 day period, a Notice to Owner (NtO) is sent to registered keeper
- c) Charge certificate sent to registered keeper (31 days after NtO)
- d) Debt registration with Traffic Enforcement centre (TEC) & letter sent to registered keeper giving 21 days to pay or swear statement
- e) Warrant of execution applied for and instructions issued to Enforcement Agents to recover debt and communication sent by enforcement agents

5.7 *Statistics in relation to letters and details of enforcement.*

In terms of mobile enforcement service delivery between the 1st April 2018 and 31 March 2019, 1041 PCNs were issued from parking violations detected by the mobile enforcement vehicle and of these 216 were challenged, of which 55 challenges were accepted. 10 PCNs progressed to tribunal stage of which 2 were upheld.

6. Effect upon Policy Framework & Procedure Rules.

6.1 This report has no effect on Policy Framework and Procedural Rules.

7. Equality Impact Assessment

7.1 There are no equality implications arising from this report.

8. Well-being of Future Generations (Wales) Act 2015 Assessment

8.1 There are no implications attached to The Well-being of Future Generations (Wales) Act 2015 resulting from this report, as presented to Subject Overview and Scrutiny Committee 3 for information.

9. Financial Implications.

9.1 The contract with 3GS is based on a 'cost neutral' format, where the council doesn't pay 3GS but they recover their operating costs from the revenue generated through the issuing of FPNs and payments received. This type of contract places communication, public relations and reduction of offences above pure income generation. Any surplus which 3GS accrues over and above their operating costs, overheads and profits shall be shared with the council (at a ratio of 90:10).

9.2 The receipts from fines for Civil Parking Enforcement duties is used to cover the costs for providing the service. If a surplus is generated then in accordance with the Traffic Management Act 2004 and the Regulations relating thereto, the balance of the account is carried forward to meet specific costs as specified in the Road Traffic Regulation Act 1984.

10. Recommendations.

10.1 Scrutiny are asked to note the contents of this report and provide any suitable recommendations.

Zak Shell
Head of Operations - Communities
October 2019

Contact Officers: Sian Hooper
Cleaner Streets & Waste Contract Manager
Kevin Mulcahy
Group Manager – Highways and Green Spaces

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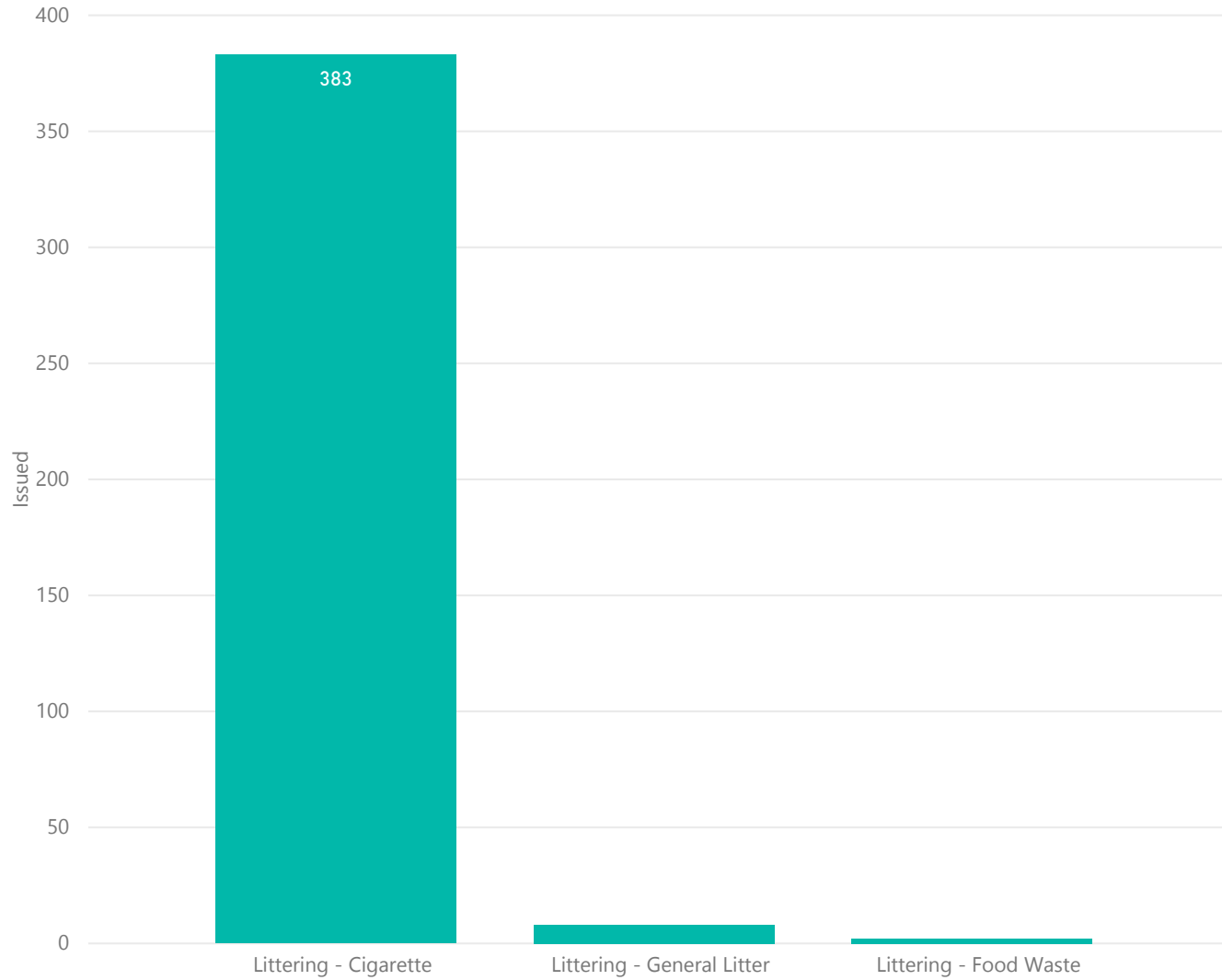
Background Papers: None

3GS Report for Bridgend County Borough Council 2019

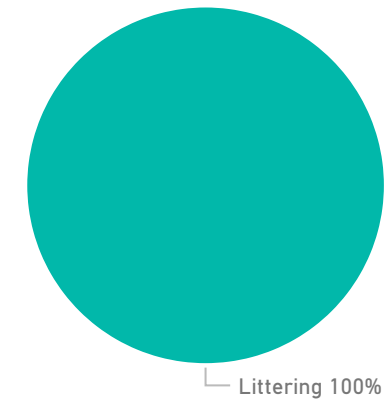
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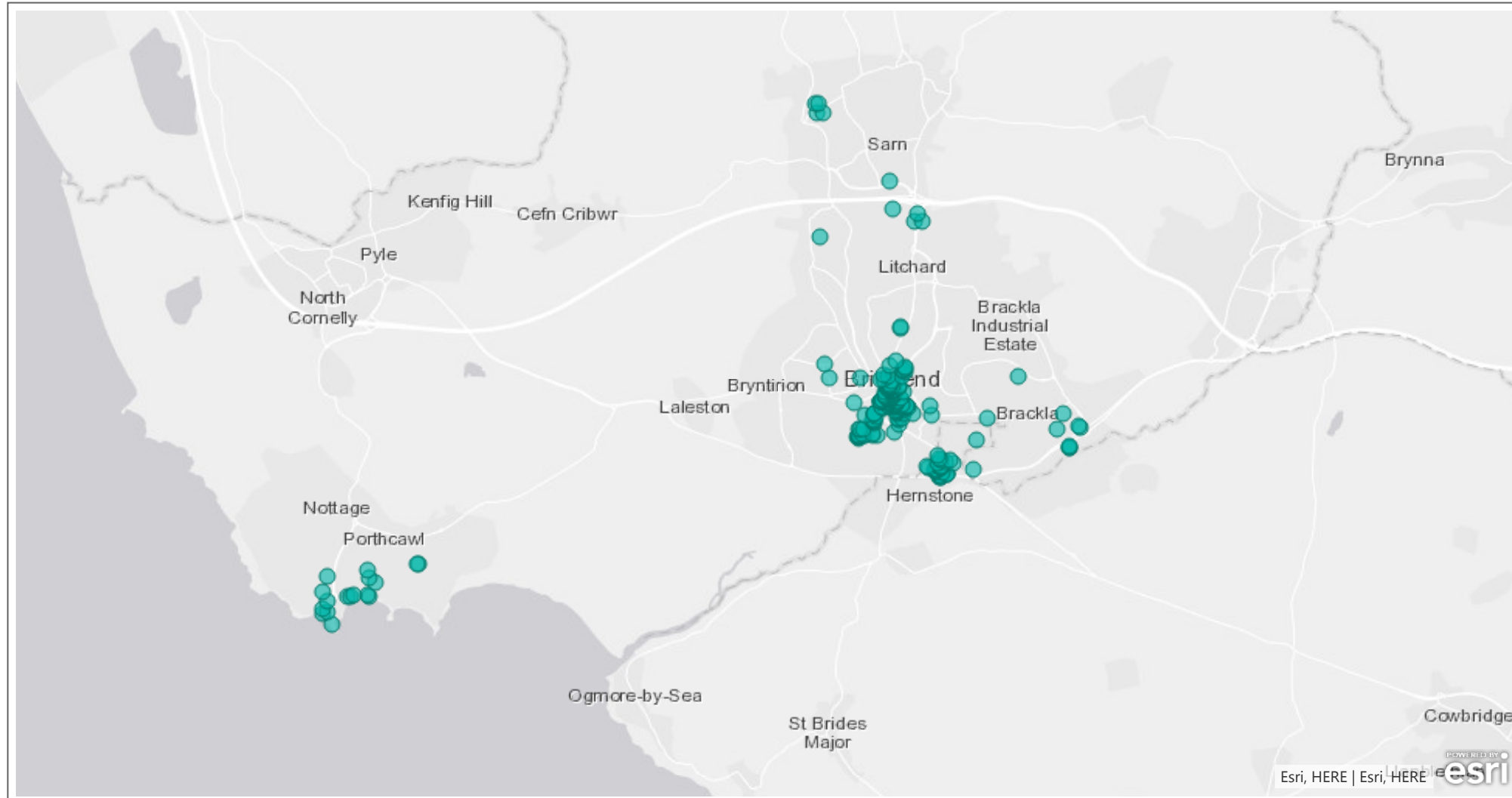
Information Relating to FPNs Issued from April - September 2019



FPN	No. of Issued	% of Issued
Littering - Cigarette	383	97.46%
Littering - Food Waste	2	0.51%
Littering - General Litter	8	2.04%
Total	393	100.00%



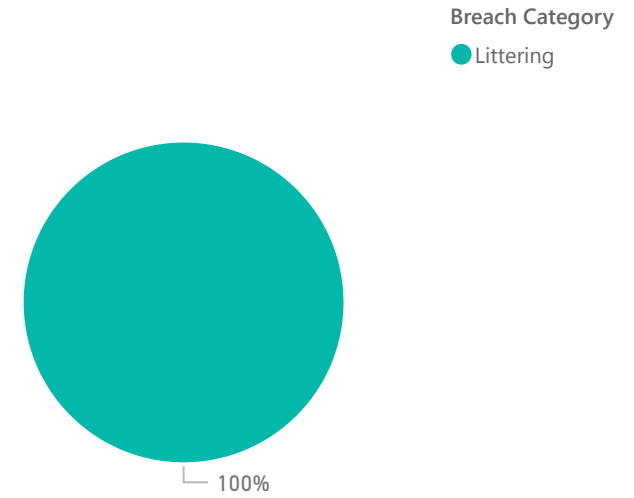
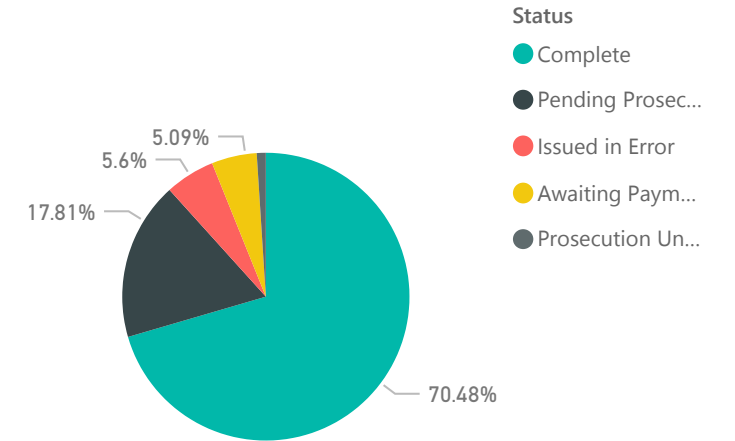
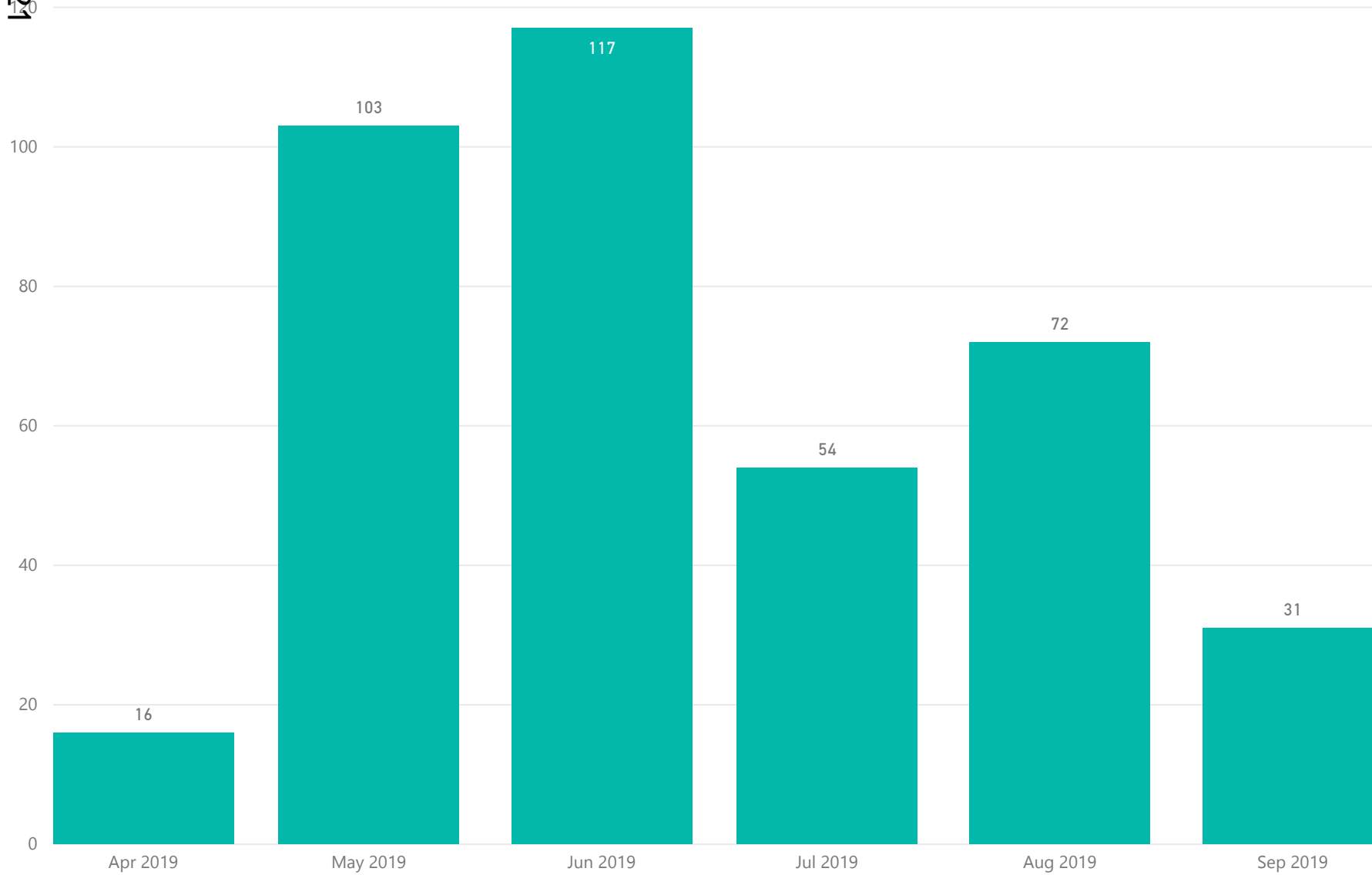
Information Relating to Locations of FPNs Issued from April - September 2019



Information Relating to the Status of FPNs Issued from April - September 2019



Information Relating to FPNs Issued from April - September 2019



Information Relating to FPNs Paid from April - September 2019

FPN	FPNs Issued	FPNs Paid	Repayment Rate
Littering - Cigarette	371	253	68.19%
Littering - Food Waste	371	1	0.27%
Littering - General Litter	371	3	0.81%
Total	371	257	69.27%

69.27%

Repayment Rate

*Average payment rates (This is the % of payments received in the current month compared to the number of notices issued in the current month)

FPN Look Up	FPNs Paid	Amount Paid	Total Amount Paid
Littering - Cigarette	253	100	25300
Littering - Food Waste	1	100	100
Littering - General Litter	3	100	300
Total	257		25700

Information Relating to FPNs Paid from April - September 2019

Month	FPNs Issued	FPNs Paid	Repayment Rate
April 2019	15	13	86.67%
May 2019	96	81	84.38%
June 2019	112	81	72.32%
July 2019	51	40	78.43%
August 2019	70	42	60.00%
September 2019	27		
Total	371	257	69.27%

69.27%

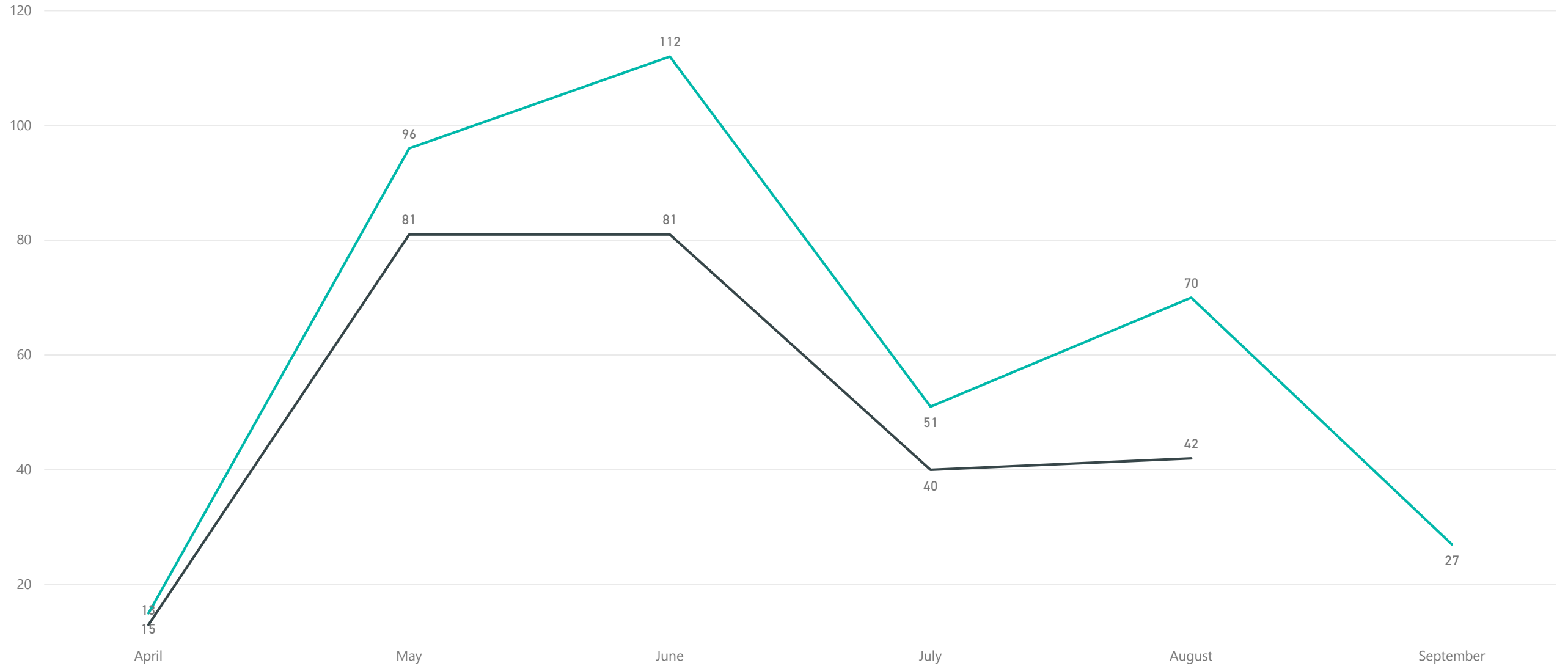
Year to Date Repayment Rate

Month	FPNs Paid	Amount Paid	Amount Paid
April 2019	13	1300	1300
May 2019	81	8100	8100
June 2019	81	8100	8100
July 2019	40	4000	4000
August 2019	42	4200	4200
Total	257	25700	25700

*Average payment rates (This is the % of payments received in the current financial year compared to the number of notices issued in the current financial year)

Information Relating to FPNs Issued & Paid from April - September 2019

● FPNs Issued ● FPNs Paid



BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO OVERVIEW AND SCRUTINY COMMITTEE 3

14 NOVEMBER 2019

REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

OVERVIEW AND SCRUTINY – FEEDBACK FROM MEETINGS

1. Purpose of report

- 1.1 The purpose of this report is to present the feedback from the previous meeting of the Subject Overview and Scrutiny Committee 3 for discussion, approval and actioning.

2. Connection to corporate improvement objectives/other corporate priorities

- 2.1. This report assists in the achievement of the following corporate priority/priorities:

- **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
- **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
- **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

3. Background

- 3.1. All conclusions, recommendations and requests for additional information made at Overview and Scrutiny Committee meetings are sent to Officers for a response to ensure that there are clear outcomes from each topic investigated.
- 3.2. These are then presented to the relevant Scrutiny Committee at their next meeting to ensure that they have received a response.
- 3.3. For Subject Overview and Scrutiny Committees (SOSC), when each topic has been considered and the Committee is satisfied with the outcome, the SOSC will then present their findings to the Corporate Overview and Scrutiny Committee (COSC) who will determine whether to remove the item from the Forward Work Programme (FWP) or to agree it remains an item for future consideration and prioritisation.

4. Current situation/proposal

- 4.1. Members will recognise that capturing and assessing the impact of Scrutiny is not an easy task as the outcomes of Scrutiny activity are not always tangible and able to be measured in a systematic way.
- 4.2. Whilst 'outputs' like the number of recommendations approved by Cabinet or accepted by Officers may shed light, this does not reveal the extent to which the substance of the recommendations were actually implemented and whether or not intended outcomes were achieved.
- 4.3. Sometimes there are no measureable outputs from Committee discussion yet the opportunity for Cabinet Members and Officers to reflect on proposed courses of action has influenced the way in which the proposal was implemented. It is important to reflect some of the intangible effects of Scrutiny and its ability to influence decision makers through discussion and debate.
- 4.4. With this in mind, during the Overview and Scrutiny Workshops held in May 2019, Members discussed the regular feedback received from Officers in relation to Scrutiny Committee recommendations and comments. Evidence presented at the workshops indicated that there was a gap in the Scrutiny process for the follow up and actioning of recommendations to Officers which made it difficult to evidence what impact each Committee had achieved.
- 4.5. As a result Members agreed that a more effective process for considering and following up on feedback was required and recommended that the FWP and the feedback from meetings be presented to Scrutiny Committees as two separate items. This would firstly give the feedback more importance on the agenda and also an opportunity for the Committee to consider it in more detail.
- 4.6. This process will also take into account a previous recommendation made by Wales Audit Office whilst undertaking a review of Scrutiny - 'for the Council to ensure that the impact of scrutiny is properly evaluated and acted upon to improve the function's effectiveness; including following up on proposed actions and examining outcomes'.
- 4.7. It is recommended that the Committee approve the feedback and responses to the comments and recommendations prepared by Members at the previous meeting (Attached as **Appendix A**), allocate Red, Amber and Green (RAG) statuses to each recommendation where appropriate and action the feedback as needed.
- 4.8. The RAG status would consist of the following:

Red – where there has been no response;
Amber – where Members consider the recommendation/comment requires follow up action, for example where a recommendation has been accepted but there would be a need for follow up to see if it has been implemented;
Green – where Members consider a suitable response has been provided and no follow up action is required.
- 4.9. The Committee would then monitor these RAG statuses on an ongoing basis and action as they see appropriate. For Amber statuses, it is proposed that updates be provided after six months to allow time for the recommendation to be implemented.

4.10. It is further recommended that this process be used to monitor any feedback from Cabinet in response to any pre-decision scrutiny items that are then presented to them and any further formal recommendations that are sent from Scrutiny to Cabinet.

5. Effect upon policy framework and procedure rules

5.1. The work of the Overview and Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1. There are no equality implications arising directly from this report.

7. Well-being of Future Generations (Wales) Act 2015 implications

7.1. The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

8. Financial implications

9.1. There are no financial implications arising from this report.

9. Recommendation

9.1. The Committee is recommended to consider the attached feedback and Officer's responses (**Appendix A**) and:

- a) Allocate RAG statuses where appropriate;
- b) Make any further comments in relation to Officer's responses.

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Background Documents: None

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Members wished to make the following comments and conclusions:	Response/Comments	RAG Status
<i>General Comments</i>		
Members noted in section 7.5.2.1 of the consultation, the high percentage of general recreation users of the council's playing fields and/or pavilions. Members raised concerns that a club taking over a facility could chose to fence off this facility, excluding the general public. How will this work in the future if public open space is fenced off?	This depends on the specific agreement that is being signed, it may be the case that there is no fencing permitted each are should be considered upon its own merits. The Council includes a clause in the lease issued to sports clubs protecting access to public open space.	
The consultation indicated a high percentage in support of play areas being maintained by town and community councils, but unfortunately the question did not state that this could end up with the local council tax precept being increased to cover the cost of maintenance. Hence it is not clear how valid this support would be if the question had been more fully explained.	This would be a consideration of the Town or Community Council as taking ownership of local facilities would enable them to tailor the needs to the local communities and can be raised at future meeting of the Town & Community Council Forum and Clerks Meeting. How each Town and Community Council decides to fund and play area would be a decision for themselves, it would not necessarily result in a tax precept increase.	
There was general support for the proposed reduction in frequency of grass cutting in certain areas where appropriate, but it was pointed out that just leaving some areas uncut is not a substitute for managing reduced cutting to enhance biodiversity.	The proposal was to identify some area's that would remain uncut, given enough time these area's would transition from grassland, to ruderal shrubbery and eventually woodland.	
A member queried whether play areas would be refurbished or upgraded before being handed over to a Town or Community Council.	Play areas are up to a minimum safety standard at present and should not require further refurbishment. The Council's annual Town & Community Capital Scheme has previously provided funding to upgrade play areas subject to community asset transfer whereby match funding is provided.	
Concern was expressed as to how standards of maintenance are going to be monitored in the future if there are a range of organisations maintaining sites to varying standards. There is a danger of the asset gradually deteriorating due to limited or poor / uncoordinated maintenance and hence the facility may be lost to the community and future generations. What safeguards are in place to prevent this and how is this going to work with reduced staff and resources at BCBC?	For transferred assets this would be the responsibility of the organisation to who the asset is transferred. It would be for that organisation to carry out repairs and maintenance that is appropriate for its agreed usage. However the alternative to the transfer to organisations that will be responsible for ongoing maintenance is that the Council retains ownership and given the ongoing financial pressures the deterioration and potential closure described potentially occurs in any event.	
Members suggested the option of a collective services being purchased back from BCBC for the maintenance of play areas could be raised on a future TCC agenda. It was noted that TCC's wold not have the qualified staff to undertake the regular inspections and maintenance.	This is dependant upon the asset being transferred and if enough organisations were interested in buying in any services from the Council such as play area maintenance. The development of a Service Level Agreement (SLA) is an item that can be considered at a future meeting of the Town & Community Council Forum and Clerks Meeting.	
Members noted that the annual audit and independent inspection that needs to be undertaken on all play areas every 12 months, would be more cost effective if co-ordinated by BCBC with the appropriate re-charge being made to the town or community council.	Please see response above.	

Concern was expressed that the direction of travel within the report was geared towards meeting the MTFS, whereas this is not truly compatible with the Wellbeing of Future Generations Act.	As explained in the report the aspiration is to enable communities to take ownership of assets and thereby give greater assurance to their long term viability in meeting community needs and to protect assets for future generations which the Council are unable to maintain due to the current climate of financial austerity.	
Concern was expressed that the report is geared towards removing the subsidy that currently exists for the use of sports pitches, but it was pointed out that there are other non-statutory services operating that have a subsidy level (e.g. Leisure Centres, Arts & Culture) and are these also being looked at in the same way?	Year on year all area's of the authority are being closely looked at for further savings, any opportunities in other area such as those described will also be carefully considered.	
<i>Further Information Required:-</i>		
Members asked for legal clarification on whether dogs could be banned, if a Town or Community Council took over the running of a Children's Playground? What is the position with PSPO's being implemented on both play areas and sports pitches.	The borough council has a county wide PSPO controlling dogs and dog fouling. Whilst the Borough council could implement further PSPOs. There is no current intention to ban dogs from individual area's due to the resources involved in putting in place and enforcing the resulting PSPOs.	
Members asked for clarification that if a club either does not want to or is unable to take over a facility, or unable to afford the revised charges, will that facility will ultimately close?	It is the case that the council is seeking beneficial use within the community and it may be the case that other users of facilities may arise. Facilities that are not subject to community asset transfer or full cost recovery are likely to be subject to closure or possible re-development due to the financial pressures currently faced by the Council.	
Members noted the scale of charges in Appendix E, but asked for a more detailed breakdown of costs. There needs to be the annual maintenance cost shown for sports pitches. There was also some confusion as to what happens when more than one club share use of a pitch – do they both pay the full fee as in the example given by Cllr.D. Lewis it could end up with a bill of around £40,000 for two pitches with several teams which is more than the actual maintenance cost.	A meeting has been arranged with the Chair of scrutiny 3 on the 9th Oct 19 to discuss the rates breakdown in further detail.	
It was also noted that the comparison between Sports Pitches (Cricket) in 2019 and 2020 showed a unit cost and then an annual amount, and sought further information on costs in order to have a comparative cost from one year to the next.	This has been amended for the Cabinet report prepared for the 22nd Oct. See attached.	

SCALE OF CHARGES – PER OCCAISION FROM 1st APRIL 2019

PLAYING FIELDS AND PAVILIONS

<u>SPORTS PITCHES (RUGBY/FOOTBALL)</u>	Pitch Only	Use of Pavilion	Total Charge
Full (Inc. Pitch Marking)	£36.70	£19.43	£56.13
Concessionary (Inc. Pitch Marking)	£23.44	£12.44	£35.88
Mini Football	£17.48	£12.44	£29.92
 <u>SPORTS PITCHES (CRICKET)</u>			
Full - Prepared Wicket	£42.46	£19.43	£61.89
Concessionary - Prepared Wicket	£27.55	£12.44	£39.99
Full - Artificial Wicket	£25.49	£19.43	£44.92
Concessionary - Artificial Wicket	£14.39	£12.44	£26.83
<u>SPORTS PITCHES (Bowls)</u>	Self-Managed		

PROPOSED SCALE OF CHARGES FROM 1st APRIL 2020

PLAYING FIELDS AND PAVILIONS

<u>SPORTS PITCHES (RUGBY/FOOTBALL)</u>	Pitch Only	Use of Pavilion	Total Charge
Full (Inc. Pitch Marking)	£199	£106	£305
Concessionary (Inc. Pitch Marking)	£147	£78	£225
Mini Football	£96	£58	£154
 <u>SPORTS PITCHES (CRICKET)</u>			
Per Square and Outfield per season.	£27,500		
 <u>SPORTS PITCHES (CRICKET)</u>			
Full - Prepared Wicket	£358	£106	£464
Concessionary - Prepared Wicket	£265	£78	£343
Full - Artificial Wicket		not now used	
Concessionary - Artificial Wicket		not now used	
<u>SPORTS PITCHES (Bowls) per year</u>	Green	Use of Pavilion	Total Charge
Per facility	£16,000	£ 7,000	£23,000

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

14 NOVEMBER 2019

REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

FORWARD WORK PROGRAMME UPDATE

1. Purpose of the Report

- a) To present the items prioritised by the Corporate Overview and Scrutiny Committee including the next item delegated to this Subject Overview and Scrutiny Committee;
- b) To present the Committee with a list of further potential items for comment and prioritisation;
- c) To ask the Committee to identify any further items for consideration using the pre-determined criteria form;

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2018–2022 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 22 February 2018 and formally set out the improvement objectives that the Council will seek to implement between 2018 and 2022. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").
- 3.3 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

4. Current Situation / Proposal

- 4.1 Attached at **Appendix A** is the overall FWP for the SOSCs which includes the topics prioritised by the COSC for the next set of SOSCs in Table A, as well as topics that were deemed important for future prioritisation at Table B. This has been compiled from suggested items from each of the SOSCs at previous meetings as well as the COSC. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.
- 4.2 The Committee is asked to first consider the next topic they have been allocated by the COSC in Table A and determine what further detail they would like the report to contain, what questions they wish Officers to address and if there are any further invitees they wish to attend for this meeting to assist Members in their investigation.
- 4.3 The Committee is also asked to then prioritise up to six items from the list in Table B to present to the COSC for formal prioritisation and designation to each SOSC for the next set of meetings.

Corporate Parenting

- 4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent', therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.
- 4.5 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

Identification of Further Items

- 4.7 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 The work of the Overview & Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Council's Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend. Any changes to the structure of the Scrutiny Committees and the procedures relating to them would require the Bridgend County Borough Council constitution to be updated.

6. Equality Impact Assessment

- 6.1 There are no equality implications attached to this report.

7. Well-being of Future Generations (Wales) Act 2015 Implications

- 7.1 The Act provides the basis for driving a different kind of public service in Wales, with 5 ways of working to guide how public services should work to deliver for people. The following is a summary to show how the 5 ways of working to achieve the well-being goals have been used to formulate the recommendations within this report:

- Long-term - The approval of this report will assist in the Planning of Scrutiny business in both the short-term and in the long-term on its policies, budget and service delivery
- Prevention - The early preparation of the Forward Work Programme allows for the advance planning of Scrutiny business where Members are provided an opportunity to influence and improve decisions before they are made by Cabinet
- Integration - The report supports all the wellbeing objectives
- Collaboration - Consultation on the content of the Forward Work Programme has taken place with the Corporate Management Board, Heads of Service, Elected Members and members of the public.
- Involvement - Advanced publication of the Forward Work Programme ensures that the public and stakeholders can view topics that will be discussed in Committee meetings and are provided with the opportunity to engage.

8. Financial Implications

- 8.1 The delivery of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

9. Recommendations

9.1 The Committee is recommended to:

- (i) Identify any additional information the Committee wish to receive on their next item delegated to them by Corporate Overview and Scrutiny Committee and any other items in the overall FWP shown in **Appendix A**;
- (ii) Prioritise items from the Forward Work Programme to be presented to the Corporate Overview and Scrutiny Committee for scheduling for the next round of Overview and Scrutiny Committee meetings;
- (iii) Identify any additional items using the criteria form, for consideration on the Scrutiny Forward Work Programme.

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Background documents

None

Scrutiny Forward Work Programme

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

Date	Subject Committee	Item	Specific Information to request	Rationale for prioritisation	Proposed date	Suggested Invitees	Prioritised by Committees
03-Feb-20	SOSC1	Education Outcomes	See Feedback from 30 January 2019		Corporate Director suggested February 2020	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Managing Director CSC Representative from School Budget Forum Headteacher Representation	
05-Feb-20	SOSC2	Home to School Transport	<p>To provide assurances on rationalisation of Learner Transport as far as possible in order to make budget savings: Update on pilot that school transport team proposing to run in Spring and Summer terms 2017-2018 - to support the enforcement of bus passes on home to school transport contracts. As part of this pilot, the Authority is also investigating opportunities to track the use of our school bus services by individual pupils. Update on Recommendation from BREP:</p> <p>The Panel recommend the need for the Authority to adopt a Corporate approach in relation to Home to School Transport maximising the LA's minibuses such as those used for day centres. It is proposed that this be supported by slightly amending the opening and closing times of day centres so that the buses can be available for school transport. Other aspects that could be considered include the exploration of whether school staff could transport children and young people instead of hiring independent drivers.</p> <p>To test and scrutinise the current licensing and school transport regime to gain assurances that it provides adequate protection against the potential of putting children and vulnerable children at risk from those who are in a position of trust. Changes to the DBS status of their employees to be scrutinised to ensure that children are not being put at undue risk. To provide robust scrutiny and recommendations on how the current regime can be improved. To provide assurances to the public and maintain public confidence in the system of school transport Report to include</p> <p>Update on the current arrangements of how licensing and school transport operates within the County Borough since the change in 2015 to the Police National Policy for disclosing non-conviction information to the local authority. Information to include a report from South Wales Police on its approach to disclosing information it holds about licencees following arrests, charges and convictions.</p> <p>What is the current relationship between the local authority's licensing and school transport departments in relation to the disclosure of information from South Wales police?</p> <p>Is there sufficient oversight on behalf of the local authority and a risk of contractors withholding information which may prejudice the continuation of their contract?</p> <p>Further proposed that Communities be invited to add to report and attend meeting to update Committee on safe routes assessment to determine what work has been undertaken since funding was allocated to this over a year ago.</p>		SOSC 2 Prioritised January 2020. Corporate Director prioritised February 2020.	Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Smith, Cabinet Member for Education and Regeneration Nicola Echanis, Head of Education and Early Help. Mark Shephard, Chief Executive; Robin Davies, Group Manager Business Strategy and Performance; Tony Hart, Senior Transport Officer Registered Reps	
09-Mar-20	SOSC 1	Tynyrheol	MSEP Escalation to Committee			Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Simon Phillips, Challenge Adviser Head teacher Chair of Governors	

TABLE B

For prioritisation

Item		Rationale for prioritisation	Proposed date	Suggested Invitees	
Transformation Grant	To provide an update on progress made with working with 3rd Sector to enhance intergrated services.		Corporate Director proposed for March 2020	Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help;	
Remodelling Children's Residential Services Project	SOSC 1 requested that the item be followed up by Scrutiny in the future for monitoring purposes, incorporating evidence of outcomes. <i>A report is due to go to Corporate Parenting 6 March 2019. Do Members want to receive as information only or as a discussion item?</i>		Corporate Director proposed for later in the year, say Dec 2019	Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help;	
Member and School Engagement Panel - Annual Report (For Information Only)	Annual Update to - SOSC 1 on the work of the Member and School Engagement Panel		Report after March 2020	Spring term 2019 - Plasnewydd Primary School; Summer term 2019 - Ogmogre Vale Primary School; Autumn term 2019 - Tynyrheol Primary School.	

<p>Post 16 Education - Post Consultation</p> <p>Page 38</p>	<p>Back to Scrutiny - Post Consultation</p>		<p>Corporate Director suggested Summer Term</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Managing Director CSC Youth Mayor? Andrew Slade, Association of Secondary Heads</p>	
<p>Plastic Free Bridgend</p>	<p>During a OPM it was suggested that this topic should be a research item. What items we procure that uses single use plastic; what choices does that Authority have along with financial implications. To receive an update on the previous recommendations made on 23 July 2018: • Members suggest that the Authority should take the lead on reducing single use plastic and encourage local businesses to follow suit. Officers responded that this would be discussed at Cabinet/CMB; • Members recommend that the Authority use social media to communicate what can be recycled at kerbside and at Community Recycling Centres;</p>	<p>SOSC 1 Prioritised</p>		<p>Mark Shephard, Chief Executive Cllr Richard Young, Cabinet Member – Communities; Zak Shell, Head of Operations - Community Services;</p>	
<p>Empty Properties</p>	<ul style="list-style-type: none"> • To consider the impact of the removal of the 50% discount, after a suitable period of time to allow it to have an affect; • To receive evidence that demonstrates the 'Activity' of work that has been undertaken across the Authority given the crossovers and links this subject has with other services; • To consider the pilot project mentioned by Officers where the Authority was looking to engage and work with RSLs to support property owners from a management perspective with the overall aim being to return a property back to use; • To monitor the performance and outcomes of the strategy including scrutiny of the national PIs for empty properties contained within the Authority's Corporate Plan as well as any further underlying targets and expected outcomes related to the strategy; • To consider how the Authority deals with property owners who persistently refuse to engage with the Council. • To consider any future alternative strategy that relates to Commercial properties. 			<p>Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Cllr Hywel Williams, Deputy Leader Helen Rodgers - Revenues Manager Lynne Berry - Group Manager Housing & Community Jonathan Flower - Senior Strategic Officer</p>	
<p>Emergency Accommodation</p>	<ul style="list-style-type: none"> • To receive a more detailed option appraisal with reference to the replacement facility in Brynmenyn in the short, medium and long term including costings and timescales; • To receive an update in relation to Members recommendation to explore the opportunity to utilise surplus Local Authority owned buildings; • Members request a site visit to the Kerrigan Project direct access floor space facility that is managed by Gwalia. 		<p>Corporate Director proposed that these items should be presented at the same time. Emergency Accommodation, Homelessness Strategy and Supporting People Grant.</p>	<p>Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Cllr Hywel Williams, Deputy Leader Helen Rodgers - Revenues Manager Lynne Berry - Group Manager Housing & Community Jonathan Flower - Senior Strategic Officer</p>	
<p>Homelessness Strategy</p>	<p>Members requested that the report include: - Progress on implementation of the strategy; - Report to include information on vulnerable groups such as ex-offenders and care leavers.</p> <p>Members raised questions in that Bridgend have 8 people sleeping rough but have 13 empty beds?</p>			<p>Mark Shephard, Chief Executive; Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Lynne Berry, Group Manager, Housing & Community Regeneration; Joanne Ginn, Housing Solutions Team Manager.</p>	
<p>Supporting People Grant</p>	<p>Following the implementation of the Homelessness Strategy, Members have requested to receive a further report on the Supporting People Grant and provide an update in relation to what steps have been implemented as recommended by the Independent Review undertaken.</p>			<p>Mark Shephard, Chief Executive Sue Cooper, Corporate Director Social Services and Wellbeing Martin Morgans Lynne Berry Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing Ryan Jones, Supporting People Strategy Planning and Commissioning Officer</p>	
<p>Secure Estate</p>	<p>Possibly an information report to follow up on recommendations made on 31 May 2018. Are G4S a profit making organisation?</p>			<p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care; Laura Kinsey, Head of Children's Social Care;</p>	
<p>Welsh Community Care Information Systems (Information Report)</p>	<p>Corporate Director offered an to members on how WCCIS has developed over the last few years. Members agreed to receive this at a future meeting</p>			<p>NA</p>	
<p>Early Help and Family Support</p>	<p>Presentation provided to Corporate Parenting on the below issues. • Detail of the process for a child coming into care - From a referral being received to a decision being made; • How is ongoing support established as well as any associated costs; • How is the step down or step up process monitored? • If individuals need support from more than one service (such as IFSS and Baby in Mind) how do services work together to monitor the individual? • Historical data to enable Members to determine if there has been any progress made; • Report to include clearer evidence of outcomes; • More examples of case studies outlining processes, challenges and outcomes achieved; • Members raised concerns regarding the freedom that schools have in the framework for teaching Personal and Social Education for preparing youngsters with Life Skills especially in Flying Start areas. Members therefore request details of what and how pupils are taught and how they monitor its effectiveness.</p> <p><i>A report to be provided detailing position statement one year on. (May 2020)</i></p>		<p>Corporate Director suggested 01/06/2020</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Mark Lewis, Group Manager Integrated Working and Family Support</p>	

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 39</p> <p>ALN Reform</p>	<p>To receive an update on implementation on the act.</p> <p><i>Bill delayed by 1 year - update report only</i></p>		<p>September 2020 SOSC2 (Previously went to SOSC2 18/10/18)</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help. Michelle Hatcher, Group Manager Inclusion and School Improvement Elizabeth Jones, Additional Learning Needs Transformation, Central South; Denise Inger, Chief Executive Director SNAP Cymru; Caroline Rawson, Assistant Chief Executive Director SNAP Cymru Specialist Officer Post 16 Education & Training.</p>	
<p>English Commercial Property</p>	<p>Members requested that the report include: - Members understand that the Council are concentrating on domestic housing in the first instance when implementing the Empty Property Strategy, but have requested to receive a report on plans for empty commercial property when the timing is appropriate.</p>			<p>Mark Shephard, Chief Executive; Zak Shell, Head of Operations - Community Services</p>	
<p>Mental Health Strategy</p>	<p>Members requested that the report include: - Members acknowledged that the Council are compiling a Mental Health strategy and recommended that the Council take into account the statistic that 95% of emergency calls received by the police after 5.00pm are in relation to mental health. - Provide details on Section 136 <i>CAMHS to lead</i></p>			<p>Cllr Phil White, Cabinet Member – Social Services and Early Help; Lindsay Harvey, Corporate Director - Education and Family Support; Susan Cooper, Corporate Director, Social Services and Wellbeing; Representatives from CSP?</p>	
<p>Dementia Care</p>	<p>Members requested that this remain on the FWP to see what progress has been made since this last came to Committee in April 2019</p> <ul style="list-style-type: none"> • An update on plans to enable alternative options for short break beds • Members have asked for an update in relation to carrying out dementia awareness training through Corporate Training; • Facts and figures on Dementia Care through Cwm Taf. 		<p>Corporate Director suggested 01/04/2020</p>	<p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care;</p>	
<p>School Governing Bodies</p>	<p>MSEP expressed concerns over Governor training and whether it was sufficient enough to enable School Governors to carry out their role effectively. The Panel requested that this be investigated by Scrutiny with a view to a recommendation that Governor training be reviewed and improved to make it more effective and fit for purpose. Members proposed that a job description, for example, be provided when schools advertise for Parent Governors to ensure that the right people apply for the position and understand what is expected of them. At SOSC 1 on 29 April 2019, Committee also concluded the following in relation to comments from MSEP: • Due to the fact that there are currently approximately 41 vacancies for School Governors, Members recommend that the promotion and advertising for these appointments are considered; • That the proposed School Governor job description also include the days of scheduled meetings to outline what commitment the post would necessitate; • Due to training sessions being cancelled due to non-attendance, Members request that the promotion of School Governor training sessions is explored; • That a selection of School Governor representatives are invited to attend the meeting to provide their views. <i>(see responses to this feedback)</i></p>		<p>Corporate Director suggested Summer/Autumn Term</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Managing Director CSC Robin Davies, Group Manager Business Strategy and Performance; Dawn Davies, Principal Officer Knowledge Management and Learners Cllr T Beedle, Chair of BGA</p>	
<p>Post Inspection Action Plan</p>	<p>Post Inspection Action Plan - recommendations * Termly Report on PIAP <i>From MSEP Plasnewydd</i> Include movement of pupils Based on evidence received, the Panel requested that a scoping exercise be carried out by Scrutiny Officers to determine whether there is an item suitable for Scrutiny in relation to the movement of pupils from Welsh Schools to English schools within the County Borough.</p>		<p>Corporate Director proposed late September 2020</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Michelle Hatcher, Group Manager Inclusion and School Improvement Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Assistant Director CSC</p>	
<p>Strategic Review of Health & Safety Responsibilities</p>	<p>Practice, Policy and review of reported "near misses". - How many near misses have been reported? - How did we respond? - What lessons have been learnt? With reference to a recommendation made by BREP 2018 - The Panel request that an assessment of School Crossing Patrol and possible alternatives is included in this report Scrutiny Chairs have agreed to carry out an 'Information Gathering' exercise, interviewing representatives from schools, governors from schools and parents to present alongside the Officer report. Item to include information gathered from Scrutiny Chairs Research Group</p>		<p>Wait until after scrutiny research group completed</p>	<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Gary Squire, Health and Safety Manager Mark Shephard, Interim Chief Executive Hannah Castle - Secondary School Head Teacher representative Mr Jeremy Thomson - Primary school headteacher Representative</p>	
<p>Youth Offending Service</p>	<p>Report to come to scrutiny to address inspection action plan</p>			<p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Susan Cooper, Corporate Director - Social Services and Wellbeing Representatives from Health Service and SWP</p>	
	<p>The following items for briefing sessions or pre-Council briefing</p>				
<p>Item</p>	<p>Specific Information to request The Committee discussed the possible job losses from the Ford engine plant in Bridgend and were pleased to know that the Council were readily available to support the employer and employees. Members request to revisit this topic at a future meeting when a decision has been confirmed to explore the wider implications of the closure of Ford engine plant.</p>	<p>Nov-19</p>			

Social Services Commissioning Strategy	To include information on what work has taken place following the Social Services and Wellbeing Act population assessment. To also cover the following: <ul style="list-style-type: none">• Regional Annual Plan• Bridgend Social Services Commissioning Strategy	
Cwm Taf Regional Working	Provide an overview of working relationships with Cwm Taf. How are we undertaking regional working?	Apr-20
Changes to Education Outcomes	Update on how education outcomes are now being reported based on new WG legislation	